

The Board of Supervisors of Dallas Township held their monthly meeting for March on Tuesday, March 5, 2024 at 6:30pm in the Administration Building located at 105 Lt. Michael Cleary Drive, Dallas, Luzerne County, Pennsylvania.

Those in attendance included: Supervisor Chairman William J. Grant, Supervisor Vice Chairman Robert J. Wagner, Supervisor Elizabeth A. Martin, Attorney Thomas J. Mosca, Township Manager Martin K. Barry, Township Roadmaster Gary Van Deutsch, Zoning/Code Enforcement Officer Russell Coolbaugh, Police Department Administrative Assistant Kimberly Landmesser and Secretary/Treasurer K. Gary Kirk. There were 2 other people in attendance. Administrative Assistant Landmesser set up Facebook Live to allow additional residents to participate in the meeting.

The meeting began with the Pledge of Allegiance.

Supervisor Wagner made a **Motion to Pay the Bills**, seconded by Supervisor Martin and carried.

Supervisor Wagner made a **Motion to Approve the Minutes from the February 6, 2024 Monthly Meeting**, seconded by Supervisor Grant and carried with Supervisor Martin abstaining.

Supervisor Martin made a **Motion to Approve Employee Health Care Reimbursements** that had been requested in February in the amount of \$119.92 seconded by Supervisor Wagner and carried. Total employee health reimbursements made for 2024 was \$282.10.

**Citizens' Comments Concerning Agenda Items:**

None.

**Agenda:**

Supervisor Grant stated that there was a major rain storm on September 9, 2023 and a Declaration of Disaster Emergency was declared that day and has been continued through March 5, 2024. Supervisor Wagner made a **Motion to Approve a Declaration of Disaster Emergency until April 2, 2024 unless Terminated Sooner**, seconded by Supervisor Martin and carried.

Supervisor Grant provided a financial update as of February 29, 2024. We have not received any Real Estate taxes, but should receive about \$170,350 soon. Earned Income Tax collections were 22.43% of budget or \$359,903 which is better than most of the previous 5 years. Local Services Tax collections were 24.68% of budget or \$44,430 which is better than the previous 5 years. Our Police Pension Plan is at 117.79% and our Non-Uniform Pension Plan is at 98.80% of the January 1, 2023 actuarial liability. Pension plan assets as of February 29, 2024 were \$6,229,348 for the Police Pension Plan and \$3,502,997 for the Non-Uniform Pension Plan. Our non-restricted cash balance is about \$2,756,000 and the Fire Protection account is about \$41,750.

Supervisor Grant stated that we had listed for sale on Municibid our 2008 Isuzu, 2010 Python 3000 Sweeper and our 2006 Stone Silver Fox SPF3000A Plate Tamper. Supervisor Wagner made a **Motion to Approve the Sale of the 2008 Isuzu, 2010 Python 3000 Sweeper to Tim Brown, Logan Township with a bid of \$50,400 and the Sale of the 2006 Stone Silver Fox SPF3000A Plate Tamper to Miscal Heredia with a bid of \$500**, seconded by Supervisor Martin and carried.

Township Manager Barry stated that we are still working on the Construction Easements for 29 & 31 Dorchester Drive. Township Engineer Ryan Doughton has completed a survey of what items will be completed by DAMA.

Supervisor Martin made a **Motion to Approve Advertising for Dumpsters for Spring Clean-up and to Schedule Spring Clean-up on a Thursday, Friday & Saturday**, seconded by Supervisor Wagner and carried.

Supervisor Wagner made a **Motion to Advertise for Repairs from the September 9, 2023 Flood Damage for Goodman Road and Dorchester Drive**, seconded by Supervisor Martin and carried.

Supervisor Martin made a **Motion to Advertise for Contracted Milling & Paving of Lakeway Manor & Cloverleaf Drive with Joe Pag Lane as an Add Alternate**, seconded by Supervisor Wagner and carried.

Supervisor Grant stated that we are eligible to apply for a loan of up to \$2,000,000 from the Small Business Administration at 2.375% for repairs from the September 9, 2023 Storm Damage and we have estimated that our costs will exceed \$1,500,000. Supervisor Martin made a **Motion to Approve to Apply for a Small Business Administration Loan up to \$2,000,000 for Repairs from the September 9, 2023 Storm Damage**, seconded by Supervisor Wagner and carried.

Supervisor Wagner made a **Motion to Prepare Drafts of the Floodplain Ordinance Amendment, Stormwater Ordinance Amendment, Knox Box Ordinance & Rental Inspection Ordinance Updates and to Schedule Public Hearings and Advertising at the April Supervisors' Meeting**, seconded by Supervisor Martin and carried.

Supervisor Martin made a **Motion to Approve the Creation of a Corporal Position in the Police Department**, seconded by Supervisor Wagner and carried.

Township Manager Barry stated that TextMyGov provides a service that will text our residents with important Dallas Township Information. We can text only certain residents based on their location for items like road paving. Supervisor Martin made a **Motion to Approve a 2-Year Agreement with TextMyGov at a cost not to exceed \$5,200 per year**, seconded by Supervisor Wagner and carried.

Township Manager Barry stated that several local municipalities are considering the application of tar & chip on their roads in 2024, 2025 & 2026 and that we would be able to get a better price if we did it together. Supervisor Wagner made a **Motion to Approve Resolution 2024-4, A Resolution for Multi-Municipal Bidding Process for Application of Tar & Chip**, seconded by Supervisor Martin and carried. Dallas Township will host the bidding process.

#### **EMA Update:**

EMA Coordinator Alan Pugh was not able to attend and Supervisor Martin stated that he had nothing to report.

#### **Police Update:**

Police Chief Douglas Higgins was not able to attend. Township Manager Barry stated that we received 37 applications for the two police officer positions.

**Road Department Update:**

Roadmaster Van Deutsch provided the Road Department update. They completed the stream bank stabilization on Toby's Creek alongside North Main Street and did similar work on the creek alongside Old Highway Road. They continue to monitor the damage and temporary repairs done to Goodman Road and Dorchester Drive from the September 9, 2023 storm damage. They have been cutting back trees & overhead obstructions as well as maintaining the Southside Nature Park & Sago Park. Pot hole patching continues as needed. The recently purchased street sweeper was being used today for our employees to get used to using it.

**Zoning/Code Enforcement Officer Update:**

Zoning/Code Enforcement Officer Coolbaugh provided the Planning & Zoning update. 33 permits were issued in February. He had meetings with Pyramid Healthcare and continues to deal with issues at Country Club Apartments. He has been taking classes on flood plains, flood zones, stormwater and solar. Township Manager Barry stated that we have received documents from PennDot & DEP concerning the Country Club Shopping Center regarding soil testing for fuel pumps and received notification today that the property was sold to Weis Markets, Inc. on February 7, 2024 for \$6,396,000.


**Additional Citizens' Comments:**

None

**Adjournment:**

Supervisor Martin made a **Motion to Adjourn**, seconded by Supervisor Wagner and carried. The Meeting adjourned at 6:55pm.

Respectfully submitted by,



K. Gary Kirk, CPA  
Secretary/Treasurer

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