

The Board of Supervisors of Dallas Township held their monthly meeting for March on Tuesday, March 7, 2023 at 6:30pm in the Administration Building located at 105 Lt. Michael Cleary Drive, Dallas, Luzerne County, Pennsylvania.

Those in attendance included: Supervisor Chairman William J. Grant, Supervisor Vice Chairman Elizabeth A. Martin, Supervisor Robert J. Wagner, Attorney Thomas J. Mosca, Township Manager Martin K. Barry, Police Sergeant Brian Feeney, Roadmaster Gary Van Deutsch, Zoning/Code Enforcement Officer Russell Coolbaugh, Police Department Administrative Assistant Kimberly Landmesser and Secretary/Treasurer K. Gary Kirk. Most of the Police Officers along with about 15 other people were in attendance. Administrative Assistant Landmesser set up Facebook Live to allow additional residents to participate in the meeting.

The meeting began with the Pledge of Allegiance.

Supervisor Wagner made a **Motion to Pay the Bills**, seconded by Supervisor Martin and carried.

Supervisor Martin made a **Motion to Approve the Minutes from the February 7, 2023 Informational Meeting and the February 7, 2023 Monthly Meeting**, seconded by Supervisor Wagner and carried.

Supervisor Wagner made a **Motion to Approve employee health care reimbursements** that had been requested in February in the amount of \$3,140.14 seconded by Supervisor Martin and carried. Total employee health reimbursements made for 2023 was \$5,568.26.

Citizens' Comments Concerning Agenda Items:

None

Agenda:

Sergeant Feeney stated that our police department responded to a medical emergency on January 4, 2023 involving a baby being born 3 months premature and that the baby was not breathing. Officer William Acuff was the first officer to respond. Officer Acuff shared that while police officers are considered first responders, there are usually other individuals who are there before the first responders arrive. In this situation, Elizabeth Painter, a 15 year old neighbor, was one of the first people to arrive at the situation and performed life saving measures to the baby before the first responders arrived. When Officer Acuff arrived, he continued the life saving measures until medical personnel arrived. Officer Acuff presented Ms. Painter with the Good Samaritan Award and the American Police Hall of Fame Life Saving Award. Detective Robert Odgers presented Officer Acuff with the American Police Hall of Fame Life Saving Award. The baby's grandmother shared pictures of the baby and that he is doing fabulous.

Supervisor Grant provided a financial update as of February 28, 2023. We have not received any Real Estate taxes in February since the bills were sent out in February. We did receive \$115,941 today. Earned Income Tax collections are at 16.53% of budget or \$254,600 which is below the previous 6 years, but we received some large deposits already in March. Local Services Tax collections are at 14.92% of budget or \$26,116 which is better than the previous 6 years. Our Police Pension Plan is at 114.61% and our Non-Uniform Pension Plan is at 95.60% of the January 1, 2021 actuarial liability. Pension plan assets as of February 28, 2023 were \$5,499,736 for the Police Pension Plan and \$3,086,775 for the Non-Uniform Pension Plan. Our non-restricted cash balance is about \$2,675,000 and the Fire Protection account is about \$39,000.

Spring Clean-Up is being planned for May 1, 2023 through May 6, 2023. Supervisor Martin made a **Motion to Approve to Advertise for Spring Clean-Up Dumpsters**, seconded by Supervisor Wagner and carried.

Supervisor Martin made a **Motion to Approve Resolution 2023-6, A Resolution for Pennsylvania Department of Conservation and Natural Resources Grant Application for Dallas Township Southside Nature Park Rehabilitation Phase 3**, seconded by Supervisor Wagner and carried.

Supervisor Wagner made a **Motion to Approve Resolution 2023-7, A Resolution to Authorize Account Signers for Bank and Investment Accounts**, seconded by Supervisor Wagner and carried. Martin K. Barry, Township Manager, William J. Grant, Supervisor Chairman and K. Gary Kirk, Secretary/Treasurer will be authorized signers on all Dallas Township bank and investment accounts and Tammy L. Miller, Planning & Zoning Hearing Board Secretary, will also be an authorized on the Planning Commission, Planning Commission Engineering Inspection Escrow and Zoning Hearing Board accounts.

Supervisor Wagner made a **Motion to Approve the Luzerne County Bureau of Elections Polling Place Agreement for 2023**, seconded by Supervisor Martin and carried. The agreement is for the use of one of our Road Department Buildings as a polling place.

Sergeant Feeney provided information from the speed tracker placed at 73 Grandview Avenue. For the period February 5 to February 14, 2023, there were 5,921 cars and the average speed was 32.1 mph. The posted speed limit is 25 mph. There was discussion by Sergeant Feeney, Township Engineer T. Doughton, Mr. Alan Stevens and Mr. Bernie Wanyo about what could be done to slow down some of the cars who greatly exceed the 25 mph speed limit since stop signs are not allowed to be used as a way to control speed. A Corvette was specifically mentioned as a vehicle which travels very fast on Grandview Avenue. The speed tracker will be placed at 88 Grandview Avenue when the weather is better.

Based on the Ruckno family's request at the February Meeting, Township Manager Barry and Township Engineer T. Doughton stated that a parking ordinance would be required on all state roads in the Township. There are many state roads in the Township where parallel parking is done. More information will be presented at the April meeting.

Township Manager Barry stated that we have reviewed the International Property Maintenance Code (IPMC) and that we should approve the 2021 IPMC. Supervisor Martin made a **Motion to Approve Advertising for an Ordinance to adopt the 2021 International Property Maintenance Code with some Dallas Township Specific Items**, seconded by Supervisor Wagner and carried. The Ordinance will be on the April agenda.

Supervisor Grant reminded everyone that there will be a Public Hearing on the SALDO on March 22, 2023 at 6:30pm.

Supervisor Grant reminded everyone that there will be a Special Supervisors' Meeting on March 22, 2023 immediately following the SALDO Public Hearing. The Special Meeting will be on the SALDO, Opening of Bids for The Maples Contracted Milling & Paving, and any other Township business which arise.

EMA Update:

EMA Coordinator Alan Pugh was not at the meeting and did not provide an EMA update.

Police Update:

Sergeant Feeney provided the Police Update. Officer Bradley Balutis and Officer Jason Mislevy are away at training to become field training officers.

Road Department Update:

Roadmaster Van Deutsch provided the Road Department update. They have done preliminary work on the three cul-de-sacs in Northwoods. Additional Parking Ordinance signs have been installed. Old Highway Road shoulders have been bermed. Kocher Tree Service removed dead ash trees and cleared the right-of-way on Main Road. They will be doing some prep work in The Maples to get ready for the upcoming paving work. They are continuing with winter maintenance and have had 7 days of snow or freezing rain over the past 14 days. The street sweeper is ready for when the snow ends.

Planning & Zoning Update:

Zoning/Code Enforcement Officer Coolbaugh stated that in February he performed 39 rental inspections and issued 23 permits. He responded to another fire at County Club Apartments on February 24, 2023 and went back with BHW to perform an inspection. A state audit was performed on our building permits and it went very well. He took continuing education classes on Zoning, Solar Panels and Incident Management.

Additional Citizens' Comments:

Township Manager Barry shared a letter from Robin Kochan, Lake Catalpa Road, who was not able to attend the meeting. The letter thanked the Supervisors for their cooperation concerning her concerns with ballot boxes and stormwater issues and she feels that we run a very organized and well managed meeting.

Administrative Assistant Landmesser stated that someone commented on Facebook about people using Grandview Avenue to avoid traffic lights.

Adjournment:

Supervisor Wagner made a **Motion to Adjourn**, seconded by Supervisor Martin and carried. The Meeting adjourned at 7:12pm.

Respectfully submitted by,



K. Gary Kirk, CPA
Secretary/Treasurer

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