

The Board of Supervisors of Dallas Township held their monthly Meeting for April on Tuesday, April 2, 2019 at 7:00P.M. in the Municipal Building located at 105 Lieutenant Michael Cleary Drive, Dallas, Luzerne County, Pennsylvania. Those in attendance included: Supervisor Chairman Frank E. Wagner, Supervisor Vice Chairman William J. Grant, Supervisor Robert J. Wagner, Solicitor, Attorney Thomas P. Brennan, Township Manager/Roadmaster, Martin K. Barry, Police Chief, Douglas J. Higgins, Secretary/Treasurer, K. Gary Kirk as well as 24 other individuals.

Following the Pledge of Allegiance Supervisor F. Wagner made a **Motion to Pay the Bills**, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner made a **Motion to approve the Minutes** from the March 5, 2019 Meeting, seconded by Supervisor R. Wagner and carried.

Supervisor F Wagner made a **Motion to approve employee health reimbursements** that had been requested since the last meeting for 2018 in the amount of \$750.00 and for 2019 in the amount of \$81.60, seconded by Supervisor R. Wagner and carried. Total employee health reimbursements made for 2018 is \$11,641.46 and for 2019 is \$81.60.

Citizens' Comments Concerning Agenda Items:

Elizabeth Martin asked what the 2018 budget was health reimbursement and Supervisor Grant thought it was around \$30,000.

Agenda:

Madison Scarfara, Marsy's Law for Pennsylvania field representative, made a presentation about Marsy's Law. This group is trying to implement Marsy's Law into the Pennsylvania Constitution and it would provide crime victims equal legal protection as those who are accused and convicted. They hope to have it on this year's November ballot.

Supervisor F. Wagner made a **Motion to approve Waste Reduction Recycling & Transfer, Inc. for the Spring Clean Up Waste Containers at a price of \$545.00/container and \$13,625.00 for 25 containers**, seconded by Supervisor R. Wagner and carried.

The 2019 Road Materials bids were opened and read aloud by the Supervisors. The bids were:

100 tons #1B Stone more/ less del

American Asphalt – unit price of \$14.10 for a total of \$1,410.00

Brdaric Excavating, Inc. – unit price of \$13.50 for a total of \$1,350.00

Don E. Bower, Inc. – unit price of \$16.50 for a total of \$1,650.00

Pikes Creek Asphalt – unit price of \$15.75 for a total of \$1,575.00

1500 tons 2A Modified Stone more/less del

American Asphalt – unit price of \$9.35 for a total of \$14,025.00

Brdaric Excavating, Inc. – unit price of \$9.75 for a total of \$14,625.00

Don E. Bower, Inc. – unit price of \$13.25 for a total of \$19,875.00

Pikes Creek Asphalt – unit price of \$10.50 for a total of \$15,750.00

3000 tons 2RC more/less del

American Asphalt – unit price of \$9.35 for a total of \$28,050.00

Brdaric Excavating, Inc. – unit price of \$9.50 for a total of \$28,500.00

Don E. Bower, Inc. – unit price of \$13.25 for a total of \$39,750.00

Pikes Creek Asphalt – unit price of \$10.50 for a total of \$31,500.00

500 tons 3A Stone more/less del

American Asphalt – unit price of \$11.25 for a total of \$5,625.00

Brdaric Excavating, Inc. – unit price of \$11.75 for a total of \$5,875.00

Pikes Creek Asphalt – unit price of \$12.25 for a total of \$6,125.00

400 tons 2B Stone more/less del

American Asphalt – unit price of \$11.55 for a total of \$4,620.00

Brdaric Excavating, Inc. – unit price of \$11.75 for a total of \$4,700.00

Don E. Bower, Inc. – unit price of \$15.25 for a total of \$6,100.00

Pikes Creek Asphalt – unit price of \$13.99 for a total of \$5,596.00

500 tons Gabion Stone more/less del

American Asphalt – unit price of \$14.10 for a total of \$7,050.00

Brdaric Excavating, Inc. – unit price of \$14.25 for a total of \$7,125.00

Pikes Creek Asphalt – unit price of \$15.75 for a total of \$7,875.00

100 tons R3 and R4 more/less del

American Asphalt – unit price of \$14.10 for a total of \$1,410.00

Brdaric Excavating, Inc. – unit price of \$16.00 for a total of \$1,600.00

Pikes Creek Asphalt – unit price of \$15.75 for a total of \$1,575.00

100 tons R5 and R6 more/less del

American Asphalt – unit price of \$18.15 for a total of \$1,815.00

Brdaric Excavating, Inc. – unit price of \$19.25 for a total of \$1,925.00

Pikes Creek Asphalt – unit price of \$24.25 for a total of \$2,425.00

100 tons R7 and R8 more/less del

American Asphalt – unit price of \$18.15 for a total of \$1,815.00

Brdaric Excavating, Inc. – unit price of \$20.25 for a total of \$2,025.00

Pikes Creek Asphalt – unit price of \$29.00 for a total of \$2,900.00

500 tons Superpave, 9.5mm Fine more/less del

American Asphalt – unit price of \$61.70 for a total of \$30,850.00

Pikes Creek Asphalt – unit price of \$64.95 for a total of \$32,475.00

1800 tons Superpave, 9.5mm more/less del

American Asphalt – unit price of \$60.70 for a total of \$109,260.00

Pikes Creek Asphalt – unit price of \$61.45 for a total of \$110,610.00

800 tons Superpave, 19mm more/less del

American Asphalt – unit price of \$55.90 for a total of \$44,720.00

Pikes Creek Asphalt – unit price of \$54.95 for a total of \$43,960.00

200 tons Superpave, 25mm more/less del

American Asphalt – unit price of \$52.60 for a total of \$10,500.00

Pikes Creek Asphalt – unit price of \$51.95 for a total of \$10,390.00

1000 Gallons Tack Coat more/less fob

No Bids received

300 Crack Sealer more/less fob

American Asphalt – unit price of \$5.00 for a total of \$1,500.00

Pikes Creek Asphalt – unit price of \$6.00 for a total of \$1,800.00

30 tons Cold Patch more/less fob

American Asphalt – unit price of \$115.00 for a total of \$3,450.00

Pikes Creek Asphalt – unit price of \$105.00 for a total of \$3,150.00

800 tons Anti-Skid Type I more/less del

Pikes Creek Asphalt – unit price of \$16.25 for a total of \$13,000.00

800 tons Anti-Skid Type IA more/less del

No bids received

800 tons Anti-Skid Type 2 more/less del

American Asphalt – unit price of \$14.85 for a total of \$11,880.00

Pikes Creek Asphalt – unit price of \$16.25 for a total of \$13,000.00

800 tons Anti-Skid Type 4 more/less del

No bids received

American Asphalt, Brdaric Excavating, Inc., Don E. Bower, Inc. & Pikes Creek Asphalt all submitted bid bonds with their proposals. Bids proposals received will be studied and awarded at the next Township's Meeting in May.

Based on a recommendation by Township Engineer, Thomas Doughton, and the Dallas Township Planning Commission that the Beaumont Inn has completed their final plan review and inspections, Supervisor F. Wagner made a **Motion to approve the Release of Financial Security in the amount of \$10,000**, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner made a **Motion to Open four \$250,000 Certificates of Deposit (CD) at Janney Montgomery Scott, LLC with one CD for 3 months, one CD for 6 months, one CD for 9 months and one CD for 12 months**, seconded by Supervisor Grant and carried. All CDs will be renewed for 12 months which will provide for a better interest rate and allow for a CD to be always maturing every 3 months.

Supervisor F. Wagner made a **Motion to Advertise an Amendment to Ordinance 2016-1, Rental Inspection Ordinance, to include a Property Owners Tenant Information Form**, seconded by Supervisor R. Wagner and carried.

Discussion about a Bring Your Own Bottle Ordinance. Code Enforcement/Zoning Officer Carl Alber stated that he has sent a draft ordinance to the Supervisors and Township Officials for input. Discussion about the amount of insurance we should require. It will reviewed by Township Officials and will be discussed at next month's meeting.

Discussion about Feral Cats. Township Manager Barry will be looking into other options as the SPCA rates are very high.

Supervisor Grant made a **Motion to approve a contract with Fuel Interactive Media** to provide marketing, branding and more accessibility of our residents through our website and social media, seconded by Supervisor R. Wagner and carried. Discussion about having better access of our website on phones and resident Elizabeth Martin indicated that since PSATS does our website that they would be able to make our website mobile friendly.

Supervisor Grant stated that Baker Tilly completed the 2018 Audit and that we had a clean opinion. The DCED audit is available on their website and the final Baker Tilly audit report should be received soon. The audit shows net cash expenditures exceeded revenues by \$15,201. This includes the purchase of the new building and various equipment including the new playground equipment. Baker Tilly indicated that we are in a better financial position than most of the municipalities that they audit.

Supervisor Grant made a **Motion to Advertise for Bid Requests for the 2019, 2020 & 2021 audits**, seconded by Supervisor R. Wagner and carried

Supervisor F. Wagner made a **Motion to Advertise for Bid Requests for Contracted Milling & Paving**, seconded by Supervisor R. Wagner and carried.

Police Update:

Chief Higgins provided the police update stated that there will be a Click-It or Ticket enforcement from May 13th through June 2nd in the areas of Upper Demunds Road, Lower Demunds Road & Route 309. Three officers completed PA drug training. One officer will be going to training in July to be a state certified Physical Fitness Instructor. He thanked the Road Department for fixing up and organizing the Police Station.

Road Department Update:

Township Manager Barry provided the road department update and stated that they have been fixing pot holes over the past 2 weeks. Street sweeping is currently being done. Spring Clean Up will be from May 6th through May 11th. A new safety committee has been established and safety improvements have been made which will help with our future workers' compensation rates which had a large increase in 2019.

Additional Citizens' Comments:

Joe Graszkievicz, Jr. from Pear Tree Lane had questions about the Fire Protection Tax. He asked for an update concerning having other communities contribute and if the Fire Board has been created. Supervisor Wagner stated that the other communities have been contacted. They are contributing towards workers' compensation insurance and we hope they will contribute towards more items in their next year's budget. Kunkle Fire Chief Jack Dodson stated Monroe Township makes an annual contribution of approximately \$15,000 to the Kunkle Fire Department. Township Manager Barry stated that Ann Davies has accepted a position on the Fire Board and he is waiting to hear back from another individual who has been contacted. When the committee has been established the meetings will be open to the public.

Joe Hardisky from Ryman Road is concerned about the intersection of Route 309 and Church Road near the old school and a saw car making a 180 degree turn on the highway due to the new turning restrictions. Chief Higgins stated that it is a state intersection and the state recently made those changes concerning turning restrictions. He will contact PennDot and suggested that Mr. Hardisky contact Representative Boback & Senator Baker. He also received an anonymous letter from Moscow, PA about widening and paving Ryman Road, but he is happy with how the road is currently. He has a lot of memorabilia remaining from the Dallas Bicentennial Celebration that he would like to give to the Township. Township Manager Barry will contact him about these items.

Alan Pugh from Lower Demunds Road asked about purchasing the property adjoining the Township building. Township Manager Barry stated that the Township has had some discussions with the property owners.

Ann & Andrew Sabol from Yeager Avenue shared concerns about the Overbrook Water Company ("OWC"). There have been 5 or 6 water leaks since Christmas and some times they have lost water for 3 days. One of the OWC owners, Ron Fitch, told her that he is working with the Township Supervisors to try to get a loan or grant to fix the issues. Supervisor Grant stated that the Township has not been approached by OWC about a loan or a grant. Code Enforcement/Zoning Officer Alber stated that he has received many complaints and that the Pennsylvania Public Utility Commission and Department of Environmental Protection are aware of the situation and have had meetings with the OWC with the hope of another water company taking over the operations. Due to the repairs the road is in poor condition. Township Manager Barry stated that he has recently contacted Senator Baker's office to look into the situation. Mr. Sabol stated that Mr. Fitch recently told him that he hates driving on the road with his new car.

Ed Gray from Lower Demunds Road ask about a property across the street from him. Code Enforcement/Zoning Officer Alber stated that an Ordinance Violation had been sent to the owner. The owner has 10 days to resolve the violation which will be April 7th. If it is not resolved, it will be filed with the District Magistrate.

Township Manager Barry stated that we had 9 people at the first coffee with the Administration last Thursday afternoon. The next one will take place on April 25, 2019 at 8am. Times will be rotated to see what is convenient. These are general meetings with no set agenda to allow citizens to ask questions.

Township Secretary/Treasurer Nancy Balutis will be retiring and her last day will be April 9th. She has been a dedicated employee for almost 19 years and has made many improvements to the Township over that time and we are extremely grateful for all that she has done for the Township.

Adjournment

Supervisor F. Wagner made a **Motion to adjourn**, seconded by Supervisor Grant and carried. The Meeting adjourned at 8:06pm.

Respectfully submitted by,

A handwritten signature in blue ink that reads "K. Gary Kirk". The signature is stylized with a large "K" and a cursive "Gary Kirk".

K. Gary Kirk, CPA
Secretary/Treasurer