

The Board of Supervisors of Dallas Township held their monthly Meeting for February on Tuesday, March 5, 2019 at 7:00P.M. in the Municipal Building located at 105 Lieutenant Michael Cleary Drive, Dallas, Luzerne County, Pennsylvania. Those in attendance included: Supervisor Chairman Frank E. Wagner, Supervisor Vice Chairman William J. Grant, Supervisor Robert J. Wagner, Solicitor, Attorney Thomas P. Brennan, Township Manager/Roadmaster, Martin K. Barry, Police Chief, Douglas J. Higgins, Secretary/Treasurer, Nancy Y. Balutis, and Secretary/Treasurer, K. Gary Kirk, as well as 10 other individuals.

Following the Pledge of Allegiance Supervisor R. Wagner made a **Motion to Pay the Bills**, seconded by Supervisor F. Wagner and carried.

Supervisor F. Wagner made a **Motion to approve the Minutes** from the February 5, 2019 Meeting and the February 19, 2019 Meeting, seconded by Supervisor R. Wagner and carried.

Supervisor F Wagner made a **Motion to approve employee health reimbursements** that had been requested since the last meeting for 2018 in the amount of \$128.14, seconded by Supervisor R. Wagner and carried. Total employee health reimbursements made for 2018 is \$11,641.46.

Citizens' Comments Concerning Agenda Items:

None

Agenda:

The Waste Container Bids for Spring Clean-Up were opened by the supervisors. The 3 bids submitted were:

<u>Bidder</u>	<u>Bid Bond or Certified Check (10% of Bid)</u>	<u>Price of Each Container</u>	<u>Total Price for 25 Waste Containers</u>
Solid Waste Services d/b/a J. P. Mascaro & Sons	Yes	\$775.00	\$19,375.00
Stell Enterprises, Inc.	Yes	\$557.00	\$13,925.00
Waste Reduction Recycling & Transfer, Inc.	Yes	\$545.00	\$13,625.00

Township Manager Barry will review all the bids to verify that all the requirements have been met and award the bid.

Supervisor F. Wagner made a **Motion to approve the Opening of a New Checking Account for the Fire Protection Tax**, seconded by Supervisor R. Wagner and carried.

Supervisor Grant made a **Motion to appoint Secretary/Treasurer Kirk as the Right to Know Officer**, seconded by Supervisor R. Wagner and carried.

Mr. Oley, Valley View Park Manager, has concerns with stray cats. Blue Chip is not taking cats at this time. The Township will review the SPCA proposal and again request detailed financial information from them.

Supervisor Grant made a **Motion to approve a Letter of Support for LSA Grant application by Luzerne County Redevelopment Authority** to seek funding for the construction of two self-support tower sites,

one to be located in Dallas Township and the other in Sweet Valley, seconded by Supervisor R. Wagner and carried subject to making sure that Back Mountain Regional will have access to the tower.

Supervisor F. Wagner made a **Motion to authorize approval for Township Engineer Thomas Doughton for Taco Bell to apply for a highway occupancy permit with Dallas Township listed as the applicant as is required by PennDot when a contractor is tapping into PennDot's storm water system connection,** seconded by Supervisor Grant and carried.

Supervisor F. Wagner made a **Motion to approve Resolution #2019-7, a resolution to set forth that the Township intends to follow the schedules and procedures as set forth in the Municipal Records Manual, approved on December 16th, 2008, in regards to its disposition of records,** seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner made a Motion to approve **Resolution #2019-8, a resolution to establish policy and procedures for public comment during public meetings of the Board of Supervisors,** seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner made a Motion to approve **Resolution #2019-9, a resolution to amend the PA Sewage Facilities Act for Misericordia University's new Science Building Addition to be served by sewer tap-ins,** seconded by Supervisor R. Wagner and carried.

Township Manager Barry provided an update on the recent State Workers' Insurance Fund Workers' Compensation inspection and review. The safety committee has been expanded to include the fire and departments. All facilities, vehicles and fire departments were inspected and a report will be issued.

Township Manager Barry provided an update on MS4. Dallas Township, Dallas Borough and Kingston Township are using DAMA to be their storm water manager. They have been working together for 2 years and the mapping should be completed this summer. To keep the public informed, more information may be found on the municipalities' and DAMA's websites.

Prior to the meeting, Zoning & Code Enforcement Officer Carl Alber provided Dallas Borough's ordinance concerning Bring Your Own Bottle (BYOB) establishments. Discussion about whether or not Liquor Control Board approval is needed for a BYOB. More information will be gathered to determine whether or not we should enact an ordinance for BYOB establishments.

Police Update:

Chief Higgins stated that Pennsylvania passed the Litter Enforcement Corridor Act which allows us to take a portion of the highway and designate them as an enforcement corridor. This will double the fines for litter in that section.

Road Department Update:

Township Manager Barry provided the road department update and stated that they have been doing snow removal, treating ice conditions and fixing pot holes. The COSTARS contractor has not been delivering salt on a timely basis. We have a small salt shed and have submitted an LSA grant for a new salt shed that will be five times bigger than our current one.

Additional Citizens' Comments:

Supervisor Grant stated that we are looking to improve communication with our residents. One way will be monthly informal meetings with the supervisors and staff. He also introduced Amanda Faneck, CEO/Founder Fuel Interactive Media. The Township is considering engaging Mrs. Faneck to help with providing better communication through our website and social media.

Melissa Mackey from Yeager Avenue shared that her and her neighbors are having water issues with the Overbrook Water Company and she is looking for the Township for help. They have experienced low water pressure, no water and discolored water about 25% of the time. Due to several water line breaks, Yeager Avenue is in poor condition. Township Manager Barry asked if he could meet with her after the meeting to get more information to see if the Township would be able to help.

Adjournment

Supervisor R. Wagner made a **Motion to adjourn**, seconded by Supervisor F. Wagner and carried. The Meeting adjourned at 7:44pm.

Respectfully submitted by,



K. Gary Kirk, CPA
Secretary/Treasurer