

The Board of Supervisors of Dallas Township held their **2019 Reorganizational Meeting** on Monday January 7, 2019 at 7pm in the Municipal Building located at 105 Lieutenant Michael Cleary Drive, Dallas, Luzerne County, Pennsylvania.

Following the Pledge of Allegiance, acting Vice Chairman, William Grant, opened the floor for nominations for **Chairman of the Board of Supervisors**. Motion made by Supervisor Robert Wagner to nominate Supervisor Frank Wagner, seconded by Supervisor F. Wagner and carried.

Acting Vice Chairman Grant turned the Meeting over to the newly elected Chairman F. Wagner.

Supervisor F. Wager requested nominations for **Vice-Chairman of the Board of Supervisors**. Motion was made by Supervisor F. Wagner to nominate Supervisor Grant, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner requested nominations for **the appointment of a tie-breaker in the event of an Elected Vacancy in Dallas Township Board of Supervisors**. Motion made by Supervisor Grant to nominate Clem Gover, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wager requested nominations for **Township Manager**. Motion made by Supervisor F. Wagner to nominate Martin Barry, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner requested nominations for **2 Secretary-Treasurers to the Board of Supervisors**. Motion made by Supervisor Grant to nominate Nancy Balutis, who will be retiring the middle of May 2019 and Gary Kirk, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner requested nominations for **Solicitor to the Board of Supervisors**. Motion made by Supervisor F. Wagner to nominate Attorney Thomas Brennan, seconded by Supervisor R. Wagner and carried. Retainer fees were set at \$350 per month with additional charges for services rendered.

Supervisor F. Wagner requested nominations for **Township Road Master**. Motion made by Supervisor F. Wagner to nominate Martin Barry, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner announced the proposed **appointment of full-time Road Department Employees** as follows: **William Fedrow, Mark Good, Donn Hunter, Jr., Daniel Kozick, Raymond Miller, Gary VanDeutsch, and Robert Wagner**. Motion made by Supervisor F. Wagner to approve the above listed as Road Department Employees for the Township, seconded by Supervisor Grant and carried with Supervisor R. Wagner abstaining.

Supervisor F. Wagner requested nominations for **Township Police Chief**. Motion made by Supervisor Grant to nominate Douglas Higgins, seconded by Supervisor F. Wagner and carried.

Supervisor F. Wagner requested nominations for **Township Police Secretary**. Motion made by Supervisor R. Wagner to nominate Susan Maloney, seconded by Supervisor Grant and carried with Supervisor F. Wagner voting no.

Supervisor F. Wagner announced the proposed appointment of full-time Township Police Officers as follows: **William Acuff, Todd Adams, Bradley Balutis, Eric Eramo, Brian Feeney, Paul Henn, Gina**

Kotowski, John Mendygral, Jason Mislevy, and Robert J. Odgers. Motion made by Supervisor R. Wagner to approve the above listed as Police Officers for the Township, seconded by Supervisor F. Wagner and carried.

Supervisor F. Wagner requested nominations for **Township Right-to-Know Officer.** Motion made by Supervisor R. Wagner to nominate Nancy Balutis, seconded by Supervisor F. Wagner and carried.

Supervisor F. Wagner requested a nomination for the **Collector of the Township's Earned Income Tax.** Motion made by Supervisor F. Wagner to approve Luzerne County's appointment of Berkheimer Tax Administrator as Collector of the Township's Earned Income Tax, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner requested nominations for the **Collector of the Township's Local Service Tax.** Motion made by Supervisor F. Wagner to appoint Berkheimer Tax Administration, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner requested nominations for the **Collector of the Township's Delinquent Per Capita Taxes.** Motion made by Supervisor R. Wagner to appoint Berkheimer Tax Administration, seconded by Supervisor Grant and carried.

Supervisor F. Wagner requested nominations for the **Collector of the Fire Protection Tax, if adopted.** Motion made by Supervisor F. Wagner to appoint the elected Tax Collector, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner requested nominations for a **Township Engineer and Representatives.** Motion made by Supervisor R. Wagner to appoint Douglas F. Trumbower & Sons with Tom Doughton & Ryan Doughton named as the representatives, seconded by Supervisor Grant and carried. Rates are set at \$75 per hour for each representative.

Supervisor F. Wagner requested nominations for a **Township Zoning Officer and Code Enforcement Officer.** Motion made by Supervisor R. Wagner to appoint Carl Alber, seconded by Supervisor F. Wagner and carried.

Supervisor F. Wagner requested nominations for the **Solicitor for the Township's Planning Commission.** Motion made by Supervisor F. Wagner to appoint Attorney Benjamin Jones, seconded by Supervisor R. Wagner and carried. Rate is set at \$150 per hour.

Supervisor F. Wagner requested nominations the **Solicitor for the Township's Zoning Hearing Board.** Motion made by Supervisor R. Wagner to appoint Attorney Donald Karpowich, seconded by Supervisor F. Wagner and carried with Supervisor Grant voting no. Rate is set at \$100 per hour.

Supervisor F. Wagner requested nominations for the appointment of one **Planning Commission Member** to replace Robert Besecker whose term expired December 31st, 2018. Motion made by Supervisor Grant to appoint Robert Besecker, seconded by Supervisor F. Wagner and carried.

Supervisor F. Wagner requested nominations for the appointment of one **Zoning Hearing Board Member** to replace Mary Rodriquez whose term expired December 31st, 2018. Motion made by Supervisor F. Wagner to appoint Mary Rodriquez, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner requested nominations for One **Alternate Member of the Township's Zoning Hearing Board**. Motion made by Supervisor F. Wagner to appoint Nanda Palissery, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner requested nominations for **Secretary-Treasurer for both the Township's Planning Commission and Zoning Hearing Board**. Motion made by Supervisor F. Wagner to appoint Tammy Miller, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner requested nominations for the **Township's Pension Committee**. Motion made by Supervisor Grant to appoint the Township's Supervisors, F. Wagner, Grant and R. Wagner, Township Manager Martin Barry, Secretary-Treasurer Nancy Balutis, Secretary-Treasurer Gary Kirk, Representative for Police Pension Plan Douglas Higgins and Representative for Non-Uniform Pension Plan, Raymond Miller, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner requested a motion to set the **bonding** for the Township's Secretary-Treasurers, Township Manager, and Planning Commission/Zoning Hearing Board Secretary to be set at \$3,000,000 each. Motion made by Supervisor F. Wagner, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner requested a motion to approve a **Primary Depository** for the Township's funds. Motion made by Supervisor F. Wagner to approve Luzerne Bank, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner requested a motion **for the Township's bills to be paid out of the Township's General Checking Account Fund**. Motion made by Supervisor F. Wagner, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner requested a motion to **establish a Regular Monthly Meeting date, time, and location for the Board of Supervisors' Meetings**. Motion by Supervisor F. Wagner to set regular Meetings for the Board of Supervisors to the first Tuesday of each month at 7:00P.M. in the Township's Administration Building located at 105 Lt. Michael Cleary Drive, Dallas, PA, seconded by Supervisor Grant and carried.

Supervisor F. Wagner requested that **Officials/Employees to attend the PSATS Convention in April**. Motion made by Supervisor Grant, seconded by Supervisor R. Wagner and carried. Motion made by Supervisor Grant that Supervisor F. Wagner be the **voting delegate at the PSATS Convention**, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner requested **authorization for Compensation and Expenses for those attending PSATS Convention, Luzerne County Convention, or attending educational training meetings or conferences**. Motion made by Supervisor R. Wagner, seconded by Supervisor F. Wagner and carried.

Supervisor F. Wagner requested that the **Mileage Rate to be established for Driven Business Miles** to be set at \$0.58/mile, as established by the IRS. Motion made by Supervisor R. Wagner, seconded by Supervisor F. Wagner and carried.

Supervisor F. Wagner requested **nominations for EMA Director, EMA Deputies, and Supervisor Representative to sit on Board**. Motion made by Supervisor Grant to approve EMA Director, Alan Pugh,

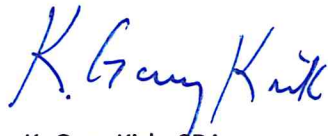
EMA Deputies, Harry Vivian and Jack Dodson, EMA Staff Members, Brenda Pugh, Russell Eyet, and Douglas Higgins, and Supervisor Representative, Supervisor Robert Wagner, seconded by Supervisor F. Wagner and carried.

Supervisor F. Wagner requested nominations for a **Township EMA Representative for Back Mountain Regional EMA**. Motion made by Supervisor Grant to appoint Alan Pugh, seconded by Supervisor F. Wagner and carried.

Supervisor F. Wagner requested a motion continue the **Township's Representatives for the Dallas Area Municipal Authority Board**, which include Ryan Doughton, whose five-year term ends in 2022 and Brett Snowden, whose five-year term ends in 2020. Motion made by Supervisor F. Wagner, seconded by Supervisor R. Wagner and carried.

All nominations being completed, the Reorganization Meeting ended at 7:29pm

Respectfully Submitted,

A handwritten signature in blue ink that reads "K. Gary Kirk". The signature is written in a cursive, flowing style.

K. Gary Kirk, CPA
Secretary/Treasurer